

**ENGLISH
FIRST
ADDITIONAL
LANGUAGE
GRADE 11
CAPS
TRACKER
2019 TERM 2**

CONTENTS

WELCOME ALL GRADE 11 EFAL TEACHERS!

Introducing you to your CAPS compliant weekly tracker.

Developed as an option to help you effectively cover the EFAL curriculum to ensure CAPS compliance.

The tracker does this by integrating the use of the textbook, the literature setworks, and the NECT lesson plans.

USE YOUR TRACKER WITH THE FOLLOWING:

1. English First Additional Language Learner's Book
2. English First Additional Language Teacher's Guide
3. Prescribed literature set works, (poetry, short stories, novel, play)
4. The NECT Lesson Plans
5. The Curriculum and Assessment Policy Statement, (CAPS)

PRESCRIBED LITERATURE SETWORK OPTIONS:

1. Short Story Anthology (FAL) (School Edition) by B. Krone and E. Mattson (Shuter and Shooter)
2. Dreaming of Light by Jayne Bauling (Kalahari Productions & Booksellers)
3. Vistas of Poems by Blanche Scheffler (Macmillan South Africa)
4. Sophiatown by Malcolm Purkey (Ilima Publishers)
5. Far from the Madding Crowd by Thomas Hardy (Marumo Publishing)

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1. Customising your tracker.

The NECT learning programme is designed for four and a half hours of English First Additional Language per week. More information regarding the CAPS requirements for EFAL is detailed under point 2.6 page 17.

The lesson durations are one hour or thirty minutes. If this does not match or comply with the timetable at your school, customise accordingly.

Each cycle of learning covers a two week period. You will notice that the same routine is repeated in every two week cycle.

- The literature genres are planned to be done in their entirety and consecutively.
- This is the recommended way to cover the two genres for the year.
- However, it is also an option to teach the genres simultaneously.
- In other words, by switching between the two genres in alternating cycles.

The tables to the right illustrate both scheduling options for teaching the literature lesson plans.

See the diagram and "Quick guide to the tracker" that follows.

Table 1:
Teaching Genre 1 and Genre 2 consecutively

TERM	CYCLE	GENRE
1	1	1
1	2	1
1	3	1
1	4	1
1	5	1
2	1	1
2	2	1
2	3	2
2	4	2
2	5	EXAMS
3	1	2
3	2	2
3	3	2
3	4	2
3	5	2
4	1	REVISION
4	2	REVISION
4	3	REVISION
4	4	EXAMS
4	5	EXAMS

Table 2:
Teaching Genre 1 and Genre 2 simultaneously

TERM	CYCLE	GENRE
1	1	1
1	2	2
1	3	1
1	4	2
1	5	1
2	1	2
2	2	1
2	3	2
2	4	1
2	5	EXAMS
3	1	2
3	2	1
3	3	2
3	4	1
3	5	2
4	1	REVISION
4	2	REVISION
4	3	REVISION
4	4	EXAMS
4	5	EXAMS

2. How does it work?

TRACKER DIAGRAM SHOWING WEEK 1 OF A CYCLE

START HERE

- 1. The number column details the lesson for that day.
- 2. The source column tells us where the content is found; in the text book or the NECT lesson plan.
- 3. This column shows which learning skill is the focus of the lesson.
L&S; Listening and speaking.
R&V; Reading and viewing.
W&P; Writing and presenting.
LSC; Language structures and conventions.
- 4. This column details the CAPS based lesson plan and text book content.

GRADE 12 ENGLISH - CYCLE 1 - CAPS PG 69

Platinum Week 1

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Learning Skill	CAPS content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
										Date completed	
1	TB	L&S	Group discussion: Discuss the features, purpose and structure of a newspaper/magazine article.	60 mins	12	1	38				
2	TB	R&V	Intensive reading: Read the text and complete the comprehension.	60 mins	13,14	2	38				
3	LP	R&V	Lesson Plan Genre 1 Cycle 1	60 mins	LP	LP	LP				
4	LP	R&V	Lesson Plan Genre 1 Cycle 1	60 mins	LP	LP	LP				
5	TB	LSC	Formal structures: Understand and use register. Build vocabulary.	30 mins	15	3	39				
Reflection											
<i>We all have the capacity to get better at the things we do.</i>											
Your observations:						Your aims:					
HOD/Subject head:						Date:					

- 5. This is the space to record your opinion and the learners' responses to the week's work.
- 6. Allocated lesson time. Adjust this to suit your school's lesson duration if necessary.
- 7. The Learner Book (LB) pages and Lesson Plans (LP) are listed here.
- 8. This column displays the activity numbers.
- 9. The linked Teacher Guide (TG) pages are shown here.

- 10. This space is a great place to record how you will respond to the observations you made during the week.
- 11. The text book Formal Assessment Tasks (FATs) are listed here.
- 12. The homework column is blank for you to record any work you would like the learners to finish or to prepare for the next lesson.
- 13. Fill in the date when each class completes the relevant activity.
- 14. Class titles are noted in these blocks.
- 15. Title of text book and week number.
- 16. Grade, cycle number and relevant CAPS page.

TRACKER DIAGRAM SHOWING WEEK 2 OF A CYCLE

Remember to choose two genres from the options list. It is recommended to teach genre 1 first and genre 2 second. It is also an option to teach both simultaneously by alternating them in each cycle.

IMPORTANT :

1. Note that in week one of the cycle receptive language skills are taught and in week two expressive language skills are the focus.

2. The same routine is followed across every cycle. Genre one is scheduled consecutively followed by genre two. However if you choose to teach both genres simultaneously, adjust the lesson plan schedule accordingly.

3. Week 2 of the cycle makes special provision for catching up on reading and viewing in either the text book or the NECT lesson plan.

GRADE 12 ENGLISH - CYCLE 1 - CAPS PG 69										
Platinum Week 2										
HELPFUL TIP: <i>Remind learners to do their literature reading early in the week.</i>										Class
No	Source		CAPS content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Date completed
1	TB	W&P	Summarise a text: Use the skim and scan method. (Possible assessment).	60 mins	15,16,17	4,5	39,40			
2	LP	W&P	Lesson Plan Genre 1 Cycle 1	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre1 Cycle 1	60 mins	LP	LP	LP			
5	TB	LSC	Use formal English. Vocabulary challenge. Build vocabulary.	30 mins	22	10	43			
Reflection										
<i>Let's aim to build a growth mindset and resilience in our learners.</i>										
Your observations:						Your aims:				
HOD/Subject head:						Date:				

3. Quick guide to the tracker

1. Select two literature networks from two different genres. These genres may be taught consecutively (recommended), or simultaneously by alternating the genres with each cycle. Find the NECT lesson plans for these networks.
Note: Unless you opt to teach them simultaneously, Genre 1 ends in week 14 and Genre 2 begins in week 15.

2. Find the tracker table for the text book used at your school. Each lesson shows you what the content for the lesson is. It is helpful to record your aims for the week in the block provided.

3. Keep a record of the date you were able to complete each lesson for each class that you teach. There is a column on the right-hand side of the table for this purpose.

4. At the end of the week, reflect on your teaching and check if you are up to date. Make notes about your observations and resulting aims in the spaces provided. Remember to ask your learners for their opinions about what they need help with.

5. Prepare and share any questions or requests for support with your HoD or subject head.



How do I know that all the literature and language requirements for CAPS will be covered if I follow the tracker?

We have already linked the relevant CAPS content and skills to specific material in the textbook, the teacher's guide and the NECT lesson plans in order to make your job as teachers easier and more effective.



Note: These are CAPS based trackers and planners which support the learning programme and training provided by the National Education Collaboration Trust (NECT) on behalf of the Department of Basic Education (DBE).

4. What about CAPS?

The CAPS specifies nine hours in a two week cycle for FET EFAL.

CAPS suggests that this time be utilised as follows:

- Listening and speaking: One hour
- Reading and viewing: Four hours
- Writing and presenting: Three hours
- Language structures and conventions: One hour

The tracker uses the following CAPS compliant routine:

FIRST WEEK IN A CYCLE			
Lesson 1	Text book	Listening and speaking	One hour
Lesson 2	Text book	Reading and viewing	One hour
Lesson 3	Lesson plan	Reading and viewing	One hour
Lesson 4	Lesson plan	Reading and viewing	One hour
Lesson 5	Text book	Language structure and conventions	Half hour
SECOND WEEK IN A CYCLE			
Lesson 1	Text book	Writing and presenting	One hour
Lesson 2	Lesson plan	Writing and presenting	One hour
Lesson 3	Lesson plan OR Text book	Reading and viewing catch up	One hour
Lesson 4	Lesson plan	Writing and presenting	One hour
Lesson 5	Text book	Language structure and conventions	Half hour

Note: Please note that lesson three in week two of a cycle provides an opportunity for the completion of either Text book or Lesson plan activities.

5. Formal assessment tasks: Term 2

Most text books include relevant FATs. Space is provided below for you to document any text book FATs that you wish to include.

FORMAL ASSESSMENT TASKS (FATs) FOR GRADE 10, TERM 2

- CAPS specifies the following programme of assessment for Grade 10, Term 2.
- Most text books include the relevant FATs, as detailed below.
- The NECT R&V lesson plans include literature contextual questions for each genre, together with a memorandum. The teacher can select to use these questions for Task 6.

TASK	DESCRIPTION	MARKS	DETAILS
Task 5 Oral	Listening for comprehension	10	LB page: TG page:
	Prepared speech	20	LB page: TG page:
	Prepared reading aloud / unprepared speech / informal speaking in group	20	LB page: TG page:
Task 6 Literature	Contextual questions	35	NECT R&V Lesson Plan Genre: Cycle:
Task 7 Midyear Examinations	Paper 1: Language in context	80	
	Paper 2: Literature	70	
	Paper 3: Writing	100	

FORMAL ASSESSMENT TASKS (FATs) FOR GRADE 11/12, TERM 2

- CAPS specifies the following programme of assessment for Grade 11 / 12, Term 2.
- Most text books include the relevant FATs, as detailed below.
- The NECT R&V lesson plans include literature contextual questions for each genre, together with a memorandum. The teacher can select to use these questions for Task 6.

TASK	DESCRIPTION	MARKS	DETAILS
Task 5 Oral	Listening for comprehension	10	LB page: TG page:
	Prepared speech	20	LB page: TG page:
	Prepared reading aloud / unprepared speech / informal speaking in group	20	LB page: TG page:
Task 6 Literature	Contextual questions	35	NECT R&V Lesson Plan Genre: Cycle:
Task 7 Midyear Examinations	Paper 1: Language in context	80	
	Paper 2: Literature	70	
	Paper 3: Writing	100	

6. Guidelines for teaching

Teaching listening and speaking

These tasks rely on an understanding of purpose and process. The students should engage in diverse speaking situations. Learners should be able to:

- speak well in both formal and informal situations
- plan, research, organise, practice and present a formal speech
- reading is also important for a learner to master
- learners need to hear a clear, coherent voice from the teacher and other sources in order to fully grasp how both processes should work

More details are provided in the CAPS document on page 19 and 20.

Teaching reading and viewing

In order to become successful readers learners should:

- read and view a range of texts
- engage in a process of pre, during and post reading activities

More details on this process can be found on page 28 of the CAPS document.

Teaching writing and presenting

The NECT writing and presenting lesson plans explore and teach the format, structure and style of each writing genre. Writing topics are linked to the literature networks in order to ensure that an integrated approach to language development is used.

More details are provided in the CAPS document on page 12.

Language structure and conventions

Language structures and conventions are an important part of teaching English. They are needed to successfully practice all the other skills. Vocabulary development is also vital to learning a new additional language. Teaching these skills in context is the most effective way to impart understanding.

Teaching literature

Literature is an important and rewarding part of learning English. The NECT learning programme has addressed the methodology of teaching literature in a systematic way that embraces routine, repetition and creativity. The NECT Lesson plans also use pre, during and post reading activities and integrate language structure and conventions and vocabulary development. More importantly, the literature lessons are structured to give learners a deeper understanding of the text. They also foster critical thinking skills; the ability to think critically about the text.

For further information refer to the NECT lesson plans for your chosen genres.

Extended reading programme (ERP)

The ERP gives learners the chance to practice what they have learnt during the CAPS based learning they have done. Learners should:

- know how to access and use libraries
- read a wide range of texts
- provide evidence that they have read those texts

More details can be found in the CAPS document on page 32 and 33.

7. Reflection

The tracker can be used to record guiding questions when evaluating your lessons and the learner's performance. Useful questions could be phrased as follows:

- Was my lesson preparation the best that it could be? Did I understand the content fully, so that I could teach effectively? Did I have all the resources I needed?
- Am I encouraging a growth mindset and resilience in my students?
- Were the main purposes of the lesson achieved? How many learners showed that they understood the content and skills that were the focus of the lesson?
- Did I allocate enough time to the various activities?
- What additional support do underperforming learners need and what can I do to extend the knowledge and skills of the most advanced learners?
- Next time I teach the same content, what should I do in the same way, and what should I do differently?

The tracker helps track your coverage of the curriculum for the week. It is helpful to reflect on issues with the curriculum schedule. Reflections can also help you with planning future lessons. This written record can be used in meetings to discuss teaching improvements which help you meet the CAPS requirements.

8. Resources

Resources support both the learning and teaching experience. It is recommended that the following resources are available for teaching your learners:

- preparation work from teacher and student
- the NECT lesson plans (LP), the textbook (LB), the teacher guide (TG), exercise books for learners and for the lesson plans, literature texts, a dictionary and a thesaurus
- books, newspapers and magazines for learners to read
- a clean and stimulating classroom with varied and visual material on the walls

Note: Old textbooks published before the CAPS, can be used for practice. You will need additional resources for the lesson plans and for learner book exercises. It is important that you plan ahead of time and that the learners have been asked to bring the items to school for the relevant lesson. If your school or learners have computers/smart phones or tablets and access to the internet, encourage learners to use this resource for research.

The DBE has published some excellent materials to support you in working with learners with learning barriers. Two such publications are:

- Directorate Inclusive Education, Department of Basic Education (2011) Guidelines for responding to learner diversity in the classroom through curriculum and assessment policy statements. Pretoria. www.education.gov.za, www.thutong.doe.gov.za/InclusiveEducation
- Directorate Inclusive Education, Department of Basic Education (2010) Guidelines for inclusive teaching and learning. Education White Paper 6. Special needs education: Building an inclusive education and training system. Pretoria. www.education.gov.za, www.thutong.doe.gov.za/InclusiveEducation

9. Extension and remediation support

The publishers of Grade 11 EFAL LB's have approached extension and remediation work and support in different ways as described below:

Clever English First Additional Language (Macmillan)

Each two-week chapter in the LB ends with one or more suggestions for extension activities. Each chapter in the TG includes suggestions for both support and extension activities. The LB concludes with an extensive reference section that has information on aspects of grammar, writing and literature. This section is followed by a glossary of language and literary terms.

Focus on English First Additional Language (Maskew Miller Longman)

Each two-week chapter in the LB ends with revision tasks. At the back of the LB there are reference sections on language and literature and a glossary of language and literary terms. The TG includes suggestions for support and extension activities.

Headstart English First Additional Language (Oxford University Press)

Most chapters in the LB end with support and extension activities. The LB concludes with two sections titled Language Guidelines and Literature Guidelines.

Platinum English First Additional Language (Maskew Miller Longman)

Each chapter in the LB ends with revision activities and a quiz. At the back of the LB there are glossaries of grammar and literature terms.

Solutions for All English First Additional Language (Macmillan)

Each chapter in the LB ends with extra practice activities and a summary of the chapter's content.

Study and Master English First Additional Language (Cambridge University Press)

At the end of the LB there is a list of irregular verb forms and a short glossary of words used in the textbook. In the final section of the TG there are some photographs and poems for use in speaking, writing and literature lessons.

Via Afrika English First Additional Language (Via Afrika Publishers)

At the end of the LB there is a short glossary of words used in the textbook. The TG includes a poster with guidelines for making a speech on one side and information on figures of speech on the other.

FOCUS ON ENGLISH FAL GRADE 11 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63										
FOCUS ON WEEK 11										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Read two extracts from literary texts and answer questions. Read a visual text (map) and answer questions.	60 mins	74,75,76	3,4	46,47			
2	TB	R&V	Intensive reading: read and interpret visual texts. Read and interpret bus timetable.	60 mins	72,73	2	45			
3	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Prepositions (revision). Adjectives. Comparison of adjectives.	30 mins	77,78	5,6	47,48			
REFLECTION										
<i>'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63

FOCUS ON WEEK 12

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write directions to a place of interest. Factual description of a place of public interest, based on the visual text.	60 mins	79	7,8	49									
2	LP	W&P Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP									
5	TB	LSC Build vocabulary: words indicating distance, direction, proportion, etc.	30 mins	81	0	50									

REFLECTION

'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63										
FOCUS ON WEEK 13										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Formal researched speech.	60 mins	86	3	54	5		
2	TB	R&V	Intensive reading informative article.	60 mins	84	2	53			
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Concord in context examples from listening practice.	30 mins	91	5	56			
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63										
FOCUS ON WEEK 14										
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P Answer contextual questions on an extract from a novel.	60 mins	88	4	54				
2	LP	W&P Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP				
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP				
5	TB	LSC Remedial grammar from learner's writing. Build vocabulary. Paragraph structures.	30 mins	92,93	6	56				
REFLECTION										
<i>Consistency creates habit and our habits shape our life.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63										
FOCUS ON WEEK 15										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Role play meeting procedures in class with topic drawn from reading text.	60 mins	102	6	62			
2	TB	R&V	Intensive reading: informative text e.g. newspaper articles on a community issue like water shortages or rubbish removal. Read an informative article.	60 mins	96,97,98	2	60		ERP. Encourage the reading and viewing of newspaper/newscasts.	
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Paragraph structure: topic sentence and supporting details.	30 mins	99	4	61			
REFLECTION										
<i>All teachers play a role in building the personal and social capabilities of students.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63										
FOCUS ON WEEK 16										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Write the agenda of a community meeting in response to the reading text. Take notes from meeting and write minutes.	60 mins	105	7,8	62,63			
2	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Build vocabulary. Conventions related to minutes: past tense, numbered, formal, concise language. Meta-language of meeting procedures.	30 mins	100,101	5	61			
REFLECTION										
<i>'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64										
FOCUS ON WEEK 17										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Debate (procedures). Listen for attitude and position.	60 mins	109	3	66			
2	TB	R&V	Read for critical awareness. Text which gives viewpoint, attitude or assumptions from literary or media source e.g. political cartoon, advertisement, emotive reporting.	60 mins	111,112	4	67	Write a recommendation for a book from ERP.		
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Figurative language and rhetorical devices used to catch attention and persuade e.g. simile, alliteration, repetition. Build vocabulary.	30 mins	112	5	68			
REFLECTION										
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64										
FOCUS ON WEEK 18										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Create an advertisement. Include visual elements. Persuasion techniques e.g. expert recommendation, implication, generalisation etc.	60 mins	114	7	69		Link to ERP newspapers etc.	
2	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Meta-language of advertising e.g. copy, layout.	30 mins	113	6	69			
REFLECTION										
<i>The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
FOCUS ON WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
FOCUS ON WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
 Which learners need particular support with EFAL?
 What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

HEADSTART ENGLISH FAL GRADE 11 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63										
HEADSTART WEEK 11										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S Explain a visual text in groups (diagram or map). Use other's explanation to transfer information to another text form (into a table, list of features or set of directions).	60 mins	71	2	79				
2	TB	R&V Intensive reading: visual text on a place of public interest. Intensive reading: bus or other travel time table.	60 mins	76,78	6,8	81,82				
3	LP	R&V Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP				
4	LP	R&V Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP				
5	TB	LSC Prepositions and adjectives.	30 mins	74,75	4,5	80				
REFLECTION										
<i>"The more that you read, the more things you will know. The more that you learn, the more places you will go." - Dr. Seuss</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63														
HEADSTART WEEK 12														
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P	Write directions to a place of public interest/ local landmark e.g. the nearest soccer stadium, local dignitarys home etc.	60 mins	80	9	82							
2	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
5	TB	LSC	Comparison of adjectives. Build vocabulary: words indicating distance, direction, proportion, etc.	30 mins	77	7	81							
REFLECTION														
<i>'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63										
HEADSTART WEEK 13										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Give formal, researched speech.	60 mins	90,91	11	89,90	5		
2	TB	R&V	Read an extract from a short story and answer questions. Explore themes and characters further.	60 mins	82,83,86,87	2,6	84,85,86,87			
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Concord in context examples from listening practice. Vocabulary development.	30 mins	84,88	3,7	85,87			
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63

HEADSTART WEEK 14

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Paragraphs on a setwork e.g. describe a character and justify, describe the setting and its effect, identify theme and effect.	60 mins	88	8	88								
2	LP	W&P Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP								
5	TB	LSC Remedial grammar from learner's writing. Build vocabulary. Idioms, proverbs and sayings.	30 mins	89	9	88								

REFLECTION

Consistency creates habit and our habits shape our life.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63															
HEADSTART WEEK 15															
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	L&S	Role play meeting procedures in class with topic drawn from reading text.	60 mins	98	6	93								
2	TB	R&V	Intensive reading: informative text e.g. newspaper, on a community issue like xenophobia.	60 mins	95,96	4	92	ERP. Encourage the reading and viewing of newspaper/newscasts.							
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP								
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP								
5	TB	LSC	Conventions and features of minutes: past tense, numbered, formal, concise language. Meta-language of meeting procedures e.g. agenda, chair, minutes, matters arising.	30 mins	97	None	None								
REFLECTION															
<i>All teachers play a role in building the personal and social capabilities of students.</i>															
Your observations:					Your aims:										
					HOD/Subject Head:			Date:							

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63															
HEADSTART WEEK 16															
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	W&P	Write the agenda of a community meeting in response to the reading text. Take notes from meeting. After role play, write the minutes of the meeting.	60 mins	96,97,98	5,6,7	93,94								
2	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP								
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP								
5	TB	LSC	Paragraph structure: topic sentence and supporting details. Build vocabulary.	30 mins	101	9	95								
REFLECTION															
<i>'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson</i>															
Your observations:					Your aims:										
					HOD/Subject Head:			Date:							

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64										
HEADSTART WEEK 17										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Debate procedures. Listen for attitude and position.	60 mins	106,107	3	99			
2	TB	R&V	Read for critical awareness. Text which gives viewpoint, attitude or assumptions from literary or media source e.g. political cartoon.	60 mins	108,109	4	100,101			
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Figurative language and rhetorical devices used to catch attention and persuade e.g. simile, alliteration. Build vocabulary.	30 mins	110	5	101			
REFLECTION										
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64										
HEADSTART WEEK 18										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P Create an advertisement. Include visual elements. Persuasion techniques e.g. expert recommendation. Can be radio advert script or for a magazine.	60 mins	114	8	103		Link to ERP newspapers etc.		
2	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP				
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP				
5	TB	LSC Meta-language of advertising e.g. copy, layout.	30 mins	111	6	102				
REFLECTION										
<i>The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
HEADSTART WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1		Exams								
2		Exams								
3		Exams								
4		Exams								
5		Exams								
REFLECTION										
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:					
					Date:					

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
HEADSTART WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams								
2		Exams								
3		Exams								
4		Exams								
5		Exams								
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

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 Which learners need particular support with EFAL?
 What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

CLEVER ENGLISH ENGLISH FAL GRADE 11 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63														
CLEVER WEEK 11														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Explain a visual text in groups (cartoon). Use other's explanation to transfer information to another text form (map).	60 mins	57,59	1,4	65,66							
2	TB	R&V	Intensive reading: visual text on a place of public interest. Use a bus timetable.	60 mins	58	2	66							
3	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
5	TB	LSC	Prepositions (revision). Adjectives. Comparison of adjectives.	30 mins	64	9,10	69							
REFLECTION														
<i>'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63														
CLEVER WEEK 12														
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P	Write directions to a place of interest. Factual description of a place of public interest based on the visual text.	60 mins	62	7	53,54							
2	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
5	TB	LSC	Build vocabulary: words indicating distance, direction, proportion, etc.	30 mins	64	11	70							
REFLECTION														
<i>'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63

CLEVER WEEK 13

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	L&S Formal researched speech.	60 mins	69	2	75	5							
2	TB	R&V Intensive reading: explore themes further. Compare or contrast.	60 mins	70,71,72,73	4,5	77,78								
3	LP	R&V Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP								
4	LP	R&V Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP								
5	TB	LSC Concord in context examples from listening practice. Phrasal verbs.	30 mins	76	8,10	79,80								

REFLECTION

'Success is the sum of small efforts repeated day in day out.' - Robert Collier

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63

CLEVER WEEK 14

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Descriptive essay on a myth e.g. describe a character and justify, describe the setting and its effect, identify theme and effect.	60 mins	74	7	78									
2	LP	W&P Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP									
5	TB	LSC Remedial grammar from learner's writing. Build vocabulary.	30 mins	77	11,12	80,81									

REFLECTION

Consistency creates habit and our habits shape our life.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63										
CLEVER WEEK 15										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Role play meeting procedures in class with topic drawn from reading text.	60 mins	81,82,83	1,2,3	85,86			
2	TB	R&V	Intensive reading on how to thank a speaker.	60 mins	85	6	87		Extended reading and viewing. Encourage the reading and viewing of newspaper/newscasts.	
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Conventions related to minutes: past tense, numbered, formal, concise language. Build vocabulary.	30 mins	85	7	87			
REFLECTION										
<i>All teachers play a role in building the personal and social capabilities of students.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63

CLEVER WEEK 16

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write the agenda of a community meeting in response to the reading text. Take notes from meeting. After role play, write the minutes of the meeting.	60 mins	84	4,5	86,87									
2	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP									
5	TB	LSC Paragraph structure: topic sentence and supporting details. Build vocabulary.	30 mins	87,88	9	88									

REFLECTION

'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64										
CLEVER WEEK 17										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Debate (procedures). Listen for attitude and position.	60 mins	92,93	2,3	72			
2	TB	R&V	Read for critical awareness. Text which gives viewpoint, attitude or assumptions from literary or media source, like an emotive statement. Analyse an advertisement.	60 mins	94,98	5,12	96 100	Write a recommendation for a book from ERP.		
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Meta-language of advertising e.g. copy, layout. Build vocabulary.	30 mins	94	4	96			
REFLECTION										
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64										
CLEVER WEEK 18										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Create an advertisement. Include visual elements. Persuasion techniques e.g. expert recommendation, implication, generalisation etc. Can be radio advert script or for a magazine.	60 mins	95	6	97		Link to ERP newspapers etc.	
2	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Remedial grammar from learner's writing. Build vocabulary.	30 mins	97	9	99			
REFLECTION										
<i>The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
CLEVER WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
CLEVER WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:					
					Date:					

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

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 Which learners need particular support with EFAL?
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2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

PLATINUM ENGLISH FAL GRADE 11 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63										
PLATINUM WEEK 11										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Explain a visual text in groups (diagram, table, pie-chart etc). Use other's explanation to transfer information to another text form e.g. into a mind-map, fill-in table etc.	60 mins	78,79	1	48			
2	TB	R&V	Intensive reading: visual text on a place of public interest. Use a bus timetable.	60 mins	80,81,82	2,3	49			
3	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Prepositions (revision). Adjectives. Comparison of adjectives.	30 mins	83,84	4,5	51			
REFLECTION										
<i>'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63

PLATINUM WEEK 12

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write directions to a place of interest. Factual description of a place of public interest, based on the visual text.	60 mins	88,89	8,9	53,54									
2	LP	W&P Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP									
5	TB	LSC Build vocabulary: words indicating distance, direction, proportion, etc.	30 mins	86,87	6,7	53									

REFLECTION

'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63														
PLATINUM WEEK 13														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Formal researched speech.	60 mins	92,93,94	1	56	5						
2	TB	R&V	Intensive reading: explore themes further. Compare or contrast.	60 mins	94,95,96,97	2	56,57							
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
5	TB	LSC	Concord in context examples from listening practice.	30 mins	98,99	3	58,59							
REFLECTION														
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63										
PLATINUM WEEK 14										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Paragraphs on a setwork e.g. describe a character and justify, describe the setting and its effect, identify theme and effect.	60 mins	102	7	61			
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Remedial grammar from learner's writing. Build vocabulary.	30 mins	101	5,6	60			
REFLECTION										
<i>Consistency creates habit and our habits shape our life.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63													
PLATINUM WEEK 15													
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	L&S	Role play meeting procedures in class with topic drawn from reading text.	60 mins	106,107,108	1	64,65						
2	TB	R&V	Intensive reading: informative text e.g. newspaper, on a community issue like water issues.	60 mins	109,110,111,112	3	65,66	Extended reading and viewing. Encourage the reading and viewing of newspaper/newscasts.					
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP						
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP						
5	TB	LSC	Conventions related to minutes: past tense, numbered, formal, concise language. Build vocabulary.	30 mins	115,116	7,8,9	68,69						
REFLECTION													
<i>All teachers play a role in building the personal and social capabilities of students.</i>													
Your observations:					Your aims:								
					HOD/Subject Head:			Date:					

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63

PLATINUM WEEK 16

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write the agenda of a community meeting in response to the reading text. Take notes from meeting. After role play, write the minutes of the meeting.	60 mins	117,118	10	69									
2	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP									
5	TB	LSC Paragraph structure: topic sentence and supporting details. Build vocabulary.	30 mins	112	4	67									

REFLECTION

'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson

Your observations:

Your aims:

HOD/Subject Head: _____ **Date:** _____

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64														
PLATINUM WEEK 17														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Debate (procedures). Listen for attitude and position.	60 mins	122,123,124	1	72							
2	TB	R&V	Read for critical awareness. Text which gives viewpoint, attitude or assumptions from literary or media source, like an emotive statement. Analyse an advertisement.	60 mins	124,125,126,127,128	2,3	72,73		Write a recommendation for a book from ERP.					
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
5	TB	LSC	Meta-language of advertising e.g. copy, layout. Build vocabulary.	30 mins	130,131	6,7	75,76							
REFLECTION														
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64										
PLATINUM WEEK 18										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P Create an advertisement. Include visual elements. Persuasion techniques e.g. expert recommendation, implication etc. Can be radio advert script or for a magazine.	60 mins	132	8	76		Link to ERP newspapers etc.		
2	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP				
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP				
5	TB	LSC Remedial grammar from learner's writing. Build vocabulary.	30 mins	133	9	77				
REFLECTION										
<i>The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56											
PLATINUM WEEK 19											
HELPFUL TIP:											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class		
									Date completed		
1		Exams.									
2		Exams									
3		Exams									
4		Exams									
5		Exams									
REFLECTION											
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>											
Your observations:					Your aims:						
					HOD/Subject Head:						
					Date:						

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
PLATINUM WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:					
					Date:					

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
 Which learners need particular support with EFAL?
 What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

SOLUTIONS FOR ALL ENGLISH FAL GRADE 11 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63										
SOLUTIONS FOR ALL WEEK 11										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Explain a visual text in groups (line graph). Use other's explanation to transfer information to another text form e.g. into a histogram.	60 mins	90,91,92	3	43,44			
2	TB	R&V	Intensive reading: visual text on a place of public interest or bus timetable.	60 mins	87	2	43			
3	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Prepositions (revision). Adjectives. Comparison of adjectives.	30 mins	85,86	Check myself	42			
REFLECTION										
<i>'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63

SOLUTIONS FOR ALL WEEK 12

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P	Factual description of a place of public interest, based on the visual text. Write directions to a place of public interest.	60 mins	82,83	1	43							
2	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
5	TB	LSC	Build vocabulary: words indicating distance, direction, proportion, etc.	30 mins	84	1	42							

REFLECTION

'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63

SOLUTIONS FOR ALL WEEK 13

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	L&S Formal researched speech.	60 mins	109,110	4	53	5						
2	TB	R&V Explore themes further.	60 mins	107,108	2	51							
3	LP	R&V Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
4	LP	R&V Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
5	TB	LSC Concord in context examples from listening practice.	30 mins	101,102	check myself	50							

REFLECTION

'Success is the sum of small efforts repeated day in day out.' - Robert Collier

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63

SOLUTIONS FOR ALL WEEK 14

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Paragraphs on a setwork e.g. describe a character and justify, describe the setting and its effect, identify theme and effect.	60 mins	108 109	3	52								
2	LP	W&P Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP								
5	TB	LSC Remedial grammar from learner's writing. Build vocabulary.	30 mins	103	1	43								

REFLECTION

Consistency creates habit and our habits shape our life.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63										
SOLUTIONS FOR ALL WEEK 15										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Role play meeting procedures in class with topic drawn from reading text.	60 mins	118	2	56,57			
2	TB	R&V	Intensive reading: informative text, e.g. newspaper, on a community issue or topic.	60 mins	115,116	1	55,56	Extended reading and viewing. Encourage the reading and viewing of newspaper/newscasts.		
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Conventions related to minutes: past tense, numbered, formal, concise language. Meta-language of meeting procedures e.g. agenda, chair, minutes, matters arising.	30 mins	122,123	5	59			
REFLECTION										
<i>All teachers play a role in building the personal and social capabilities of students.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63										
SOLUTIONS FOR ALL WEEK 16										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1	TB	W&P	Write the agenda of a community meeting in response to the reading text. Take notes from meeting. After role play, write the minutes of the meeting.	60 mins	121,124,125	3,4	57,58			
2	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Build vocabulary.	30 mins	120,121	word bank	59			
REFLECTION										
<i>'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64										
SOLUTIONS FOR ALL WEEK 17										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Debate (procedures). Listen for attitude and position.	60 mins	138,139	4	67			
2	TB	R&V	Read for critical awareness. Text which gives viewpoint, attitude or assumptions from literary or media source e.g. political cartoon, advertisement, emotive reporting.	60 mins	131,132	1	63,64	Write a recommendation for a book from ERP.		
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Figurative language and rhetorical devices used to catch attention and persuade e.g. simile, alliteration, repetition. Build vocabulary.	30 mins	132,133,134,135	2	64,65			
REFLECTION										
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64															
SOLUTIONS FOR ALL WEEK 18															
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	W&P	Create an advertisement. Include visual elements. Persuasion techniques e.g. expert recommendation, implication etc. Can be radio advert script or for a magazine.	60 mins	139	5	67,68		Link to ERP newspapers etc.						
2	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP								
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP								
5	TB	LSC	Meta-language of advertising e.g. copy, layout.	30 mins	135,136,137	3	66,67								
REFLECTION															
<i>The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.</i>															
Your observations:					Your aims:										
					HOD/Subject Head:			Date:							

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
SOLUTIONS FOR ALL WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
SOLUTIONS FOR ALL WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
 Which learners need particular support with EFAL?
 What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

VIA AFRIKA ENGLISH FAL GRADE 11 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63										
VIA AFRIKA WEEK 11										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Explain a visual text in groups (diagram, table, pie-chart etc). Use other's explanation to transfer information to another text form e.g. into a mind-map, fill-in table etc.	60 mins	77	9	89,90			
2	TB	R&V	Intensive reading: directions from a literary text, indicating proportion, distance etc. Intensive reading: bus or other travel timetables.	60 mins	74,76	8	87,89			
3	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Prepositions (revision). Adjectives. Comparison of adjectives.	30 mins	70,71,72	2,3,4	84			
REFLECTION										
<i>'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63

VIA AFRIKA WEEK 12

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write directions to a place of public interest/local landmark e.g. the nearest soccer stadium, local dignitary's home etc.	60 mins	75	6	88									
2	LP	W&P Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP									
5	TB	LSC Build vocabulary: words indicating distance, direction, proportion, etc. Prepositions.	30 mins	73	5	84									

REFLECTION

'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63														
VIA AFRIKA WEEK 13														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Formal researched speech.	60 mins	90	FAT	102	5						
2	TB	R&V	Intensive reading: explore themes and characters further. Compare or contrast.	60 mins	88	5	100							
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
5	TB	LSC	Concord in context examples from listening practice.	30 mins	87	4	99							
REFLECTION														
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63										
VIA AFRIKA WEEK 14										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Paragraphs on a setwork e.g. describe a character and justify, describe the setting and its effect, identify theme and effect.	60 mins	93	7	103			
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Remedial grammar from learner's writing. Build vocabulary.	30 mins	91,92	6	103			
REFLECTION										
<i>Consistency creates habit and our habits shape our life.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63										
VIA AFRIKA WEEK 15										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Role play meeting procedures in class with topic drawn from reading text.	60 mins	103	7	113			
2	TB	R&V	Intensive reading: informative text e.g. newspaper, on a community issue like water shortages or rubbish removal.	60 mins	94,95,96	1	108	Extended reading and viewing. Encourage the reading and viewing of newspaper/newscasts.		
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Conventions related to minutes: past tense, numbered, formal, concise language. Meta-language of meeting procedures e.g. agenda, chair, minutes, matters arising.	30 mins	100,101	5	111			
REFLECTION										
<i>All teachers play a role in building the personal and social capabilities of students.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63

VIA AFRIKA WEEK 16

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write the agenda of a community meeting in response to the reading text. Take notes from meeting. After role play, write the minutes of the meeting.	60 mins	102,103	6,7,8	111,112,113									
2	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP									
5	TB	LSC Paragraph structure: topic sentence and supporting details. Build vocabulary.	30 mins	97	3	109									

REFLECTION

'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64										
VIA AFRIKA WEEK 17										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Debate (procedures). Listen for attitude and position.	60 mins	109	4	116 117			
2	TB	R&V	Read for critical awareness. Text which gives viewpoint, attitude or assumptions from literary or media source, e.g. political cartoon, advertisement, emotive reporting.	60 mins	104,105,106,107	2,3	115	Write a recommendation for a book from ERP.		
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Figurative language and rhetorical devices used to catch attention and persuade e.g. simile, alliteration, repetition. Build vocabulary.	30 mins	112					
REFLECTION										
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64

VIA AFRIKA WEEK 18

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Create an advertisement. Include visual elements. Persuasion techniques e.g. expert recommendation, implication, generalisation etc. Can be radio advert script or for a magazine.	60 mins	115	8	119		Link to ERP newspapers etc.						
2	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP								
5	TB	LSC Remedial grammar from student's writing. Build vocabulary.	30 mins											

REFLECTION

The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
VIA AFRIKA WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
VIA AFRIKA WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
 Which learners need particular support with EFAL?
 What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

**STUDY AND MASTER
ENGLISH FAL
GRADE 11
2019 TERM 2**

**CAPS
TRACKER**

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1** **Drama**
- Option 2** **Novel**
- Option 3** **Short stories**
- Option 4** **Poetry**

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

- L&S** = Listening and Speaking
 - R&V** = Reading and viewing
 - W&P** = Writing and Presenting
 - LSC** = Language Structure and Conventions
 - ERP** = Extended Reading Programme
-

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

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Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

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Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63										
STUDY AND MASTER WEEK 11										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Explain a visual text in groups (map). Use other's explanation to transfer information to another text form (table).	60 mins	96,97,105	44,48	78,85,86			
2	TB	R&V	Intensive reading: directions from a literary text, indicating proportion, distance etc.	60 mins	97,98,99	45	79			
3	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Prepositions (revision). Adjectives. Comparison of adjectives.	30 mins	100,101,102 103	46	80, 81, 82			
REFLECTION										
<i>'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 6 - CAPS PG 63										
STUDY AND MASTER WEEK 12										
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Factual description of a place of public interest, based on the visual text.	60 mins	103,104,105	47	84,85			
2	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Build vocabulary: words indicating distance, direction, proportion, etc.	30 mins	113	53	92,93			
REFLECTION										
<i>'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63										
STUDY AND MASTER WEEK 13										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Formal researched speech.	60 mins	114,155	54 & FAT 5	94,10	5		
2	TB	R&V	Explore themes and characters further. Compare or contrast.	60 mins	116,117,118 119,120	55	96,97			
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Concord in context examples from listening practice.	30 mins	124,125,126	57	100,101			
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 7 - CAPS PG 63										
STUDY AND MASTER WEEK 14										
HELPFUL TIPS:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Paragraphs on a setwork e.g. describe a character and justify, describe the setting and its effect, identify theme and effect.	60 mins	121,122	56	98,99			
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Remedial grammar from learner's writing. Build vocabulary.	30 mins	131	61	105,106			
REFLECTION										
<i>Consistency creates habit and our habits shape our life.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63													
STUDY AND MASTER WEEK 15													
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	L&S	Role play meeting procedures in class with topic drawn from reading text.	60 mins	137,138	66	10	111,112					
2	TB	R&V	Intensive reading: informative text e.g. newspaper, on a community issue like water shortages or rubbish removal.	60 mins	132,133	62	107,108	Extended reading and viewing. Encourage the reading and viewing of newspaper/newscasts.					
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP						
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP						
5	TB	LSC	Meta-language of meeting procedures e.g. agenda, chair, minutes, matters arising.	30 mins	135,136	64	109,110						
REFLECTION													
<i>All teachers play a role in building the personal and social capabilities of students.</i>													
Your observations:					Your aims:								
					HOD/Subject Head:			Date:					

GRADE 11 ENGLISH - CYCLE 8 - CAPS PG 63										
STUDY AND MASTER WEEK 16										
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Write the agenda of a community meeting in response to the reading text. Take notes from meeting. After role play, write the minutes of the meeting.	60 mins	134,135,140 141	63,69	108,109,113			
2	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Paragraph structure: topic sentence and supporting details. Build vocabulary. Conventions related to minutes: past tense, numbered, formal, concise language.	30 mins	138,139,140	68	112,113			
REFLECTION										
<i>'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64														
STUDY AND MASTER WEEK 17														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Debate (procedures). Listen for attitude and position.	60 mins	142,143	70	115,116							
2	TB	R&V	Read for critical awareness. Text which gives viewpoint, attitude or assumptions from literary or media source e.g. political cartoon, advertisement, emotive reporting.	60 mins	144,145,146	71	117,118	Write a recommendation for a book from ERP.						
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
5	TB	LSC	Meta-language of advertising e.g. copy, layout.	30 mins	147,148	72	119,120							
REFLECTION														
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 9 - CAPS PG 64										
STUDY AND MASTER WEEK 18										
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P Create an advertisement. Include visual elements. Persuasion techniques e.g. expert recommendation, implication, generalisation etc. Can be radio advert script or for a magazine.	60 mins	150	74	122,123				
2	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP				
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP				
5	TB	LSC Figurative language and rhetorical devices used to catch attention and persuade e.g. simile, alliteration, repetition. Build vocabulary	30 mins	151	77	126				
REFLECTION										
<i>The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
STUDY AND MASTER WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 10 - CAPS PG 56										
STUDY AND MASTER WEEK 20										
HELPFUL TIPS:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
 Which learners need particular support with EFAL?
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HOD/Subject head:

Date: